

Please place this letter on official property letterhead prior to delivery to carriers. This letter is to be hand-delivered to carriers once a property has signed on with Luxer One, as an advanced notification of the upcoming package acceptance system. There is no action for carriers to take at this stage.

Introductory Letter to Carriers

[Property name] will be unveiling a convenient new package acceptance system for you soon! We have recently approved the installation of electronic package lockers through [Luxer One](#). This new system will allow you to deliver to one central area and will improve the speed of your deliveries. It will also eliminate second and third delivery attempts altogether. To see how the system works, watch this video: <https://youtu.be/beWZ9XrXAHY>.

The estimated launch date for this new package acceptance system is [LAUNCH DATE]. We will continue to notify you with updates and instructions as the launch approaches.

Best wishes,

Management